

BOARD OF COUNTY COMMISSIONER'S

MINUTES

APRIL 25, 2016

Harold Haralson led in Prayer and the Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 25th day of April 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Harold Haralson, Vice-Chairman
Darry Stacy, Member
Tammy Belinson, Secretary

Others present: Assistant District Attorney Jim Robertson, Linda Atkins, Melinda Duke, Susan Reese, Christine Cartmell, Susan Burr, George Mauldin, Laura Smith, Bryan Jenkins, Rhiana Caldwell, Denise Ellison, Jacob McHughes, Earl Cox and Sarita Scott.

After the reading of the minutes of the regular meeting of April 18, 2016 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**.

Harold Haralson seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

A. Items of Business:

Chairman Rod Cleveland said that the following Items, No. 1 through No. 13 are **Consent Items** and are routine in nature; therefore, Harold Haralson moved, seconded by Darry Stacy, to **approve** the following items:

1. **Renewal** of County Bid#CC-1675 – Non-Encumbered Contract for Transfer of Imaging Computer Documents to microfilm for the County Clerk's office with Get Imaging. All terms and conditions will remain the same. The renewal period will be from July 1, 2016 through June 30, 2017.
2. **Contract** between Cleveland County Health Department and Norman Public Schools to provide instructional services for up to (3) children 3 years of age enrolled in the Early Foundations program for the Norman Public Schools. The Health Department will bill Norman Public Schools at a rate of \$833.00 per month for services up to (3) Children. Travel related to training for instructional assistants will be billed at a rate of \$.54 (or current state rate) per mile and shall not exceed costs authorized by the State Travel Reimbursement

Act. The contract shall not exceed \$30,000 per program year and will run from July 1, 2016 to June 30, 2017.

3. **Inter-local Agreement** between Cleveland County and the City of Oklahoma City pertaining to grading, draining, and hard surfacing of certain street within the City which are continuations or connecting links in the State or County Highway system for FY 2016/2017.
4. **Lease** between Cleveland County Board of County Commissioners and Cleveland County Public Facilities Authority for approximately 2126 square feet of space leased for Court Space and Common Area at 1650 West Tecumseh Road, Norman Oklahoma in the amount of \$404.30 per month from July 1, 2016 through June 30, 2017.
5. **Agreement** between Cleveland County Sheriff’s Department and Norman Public Schools for Educational Services at the F. Dewayne Beggs Detention Center for the period July 1, 2016 through June 30, 2017.
6. **Renewal Agreement** between Cleveland County Assessor’s Office and AEC Solutions to renew extended warranty on the Jantek Time and Attendance Software for the period July 1, 2016 through June 30, 2017 in the amount of \$600.00 per year.
7. **Renewal Agreement** between Cleveland County Assessor’s Office and Total Assessment Solutions Corp, (TASC) for maintenance/support services for all prior year drilled and producing oil and gas wells, gas plants and/or compressors stations installed from January 1, 2015 through December 31, 2015 in the amount of \$23,000.00 for the period July 1, 2016 through June 30, 2017.
8. **Declaration of Surplus** on the following items from the Cleveland County Treasurer’s Office:
C102.39 Chair C102.40 Chair C102.58 Chair C102.59 Chair
C102.123 Chair C222.173 Tape Drive with Rack Mount.
9. **Approval** of Allocation of Alcoholic Beverage Tax in the amount of \$38,075.91.

10. Approve the following Cash Fund Appropriations:

a. Assessor’s Revolving Fund	\$ 523.25
b. Bridge Capital Improvement Fund	\$ 41.48
c. CDBG Grant Disaster Recovery Fund	\$ 523,422.00
d. Cleveland County Justice Center Fund	\$ 189,449.25
e. Bridge and Road Improvement Fund	\$ 28,479.91
f. Commissioners Building Fund	\$ 147.38
g. County Clerk’s Lien Fee Fund	\$ 3,097.80
h. County Clerk’s Preservation Fee Fund	\$ 26,342.13
i. Health Fund	\$ 10,237.19
j. Court Clerk Revolving Fund	14,368.01
k. DA Incarceration Costs Fund	\$ 551.78
l. Early Settlement Central Cleve. Co. Fund	\$ 2,823.75

m. Fairgrounds Fund	\$ 27,286.73
n. Highway Unrestricted Fund	\$ 470,471.46
o. Juvenile Drug Court Revolving Fund	\$ 87.66
p. S.T.O.P Violence Against Women Grant Fund	\$ 2,552.75
q. Sales Tax Fund	\$ 716,791.94
r. Sheriff Commissary Fund	\$ 67,977.39
s. Sheriff Courthouse Security Service Fee Fund	\$ 4,743.21
t. Sheriff Federal Share Revenue Fund	\$ 6.85
u. Sheriff Revolving Fund	\$ 46,848.00
v. Sheriff Service Fee Fund	\$ 58,025.32
w. Sheriff Jail Fund	\$ 9,154.59
x. Treasurer Certification Fee Fund	\$ 5,175.00

11. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1

16-4352-T2A	Spectro Wire & Cable	\$ 500.00
16-4353-T2A	KSM Exchange	\$ 1,500.00
16-4354-T2A	Lampton Welding Supply	\$ 1,400.00
16-4355-T2A	Home Depot	\$ 500.00
16-4356-T2A	Bruckner’s Truck Sales	\$ 2,500.00
16-4357-T2A	G.W. VanKeppel Co.	\$ 1,000.00

District #3

16-4327-T2A	Dave’s Small Engine Repair	\$ 500.00
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Building Maintenance

16-4330-SM2	Copelin’s Office Center	\$ 2,500.00
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Sheriff Dept

16-4311-CFBC2	Aramark Correctional Services	\$ 43,000.00
16-4347-CCJC2	Forest Lumber Company	\$ 300.00
16-4348-CCJC2	The Sherwin-Williams Co.	\$ 300.00
16-4349-CCJC2	Staples Business Advantage	\$ 500.00
16-4350-B2A	Staples Business Advantage	\$ 800.00

12. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 15/16

General:

16-0167-CCJC2	16-0179-CCJC2	16-0216-B2A	16-1614-CCJC2
16-3274-B2A			

Highway:

16-0588-T2A	16-1479-T2A	16-1637-T2A	16-1883-T2A
16-2292-T2A	16-2338-T2A	16-3118-T2A	16-3295-T2A

Sheriff Commissary:

16-3690-CFBC2

Fairgrounds

16-0690-FG2 16-0695-FG2

13. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 15/16

a. General Fund	\$ 610,403.87
b. Highway Fund	\$ 129,354.44
c. Health Fund	\$ 12,522.13
d. Sheriff Service Fee Fund	\$ 75,507.93
e. Sheriff Commissary Fund	\$ 13,199.52
f. Sheriff Cleveland County Justice Center Fund	\$ 101,874.36
g. Sheriff Jail Fund	\$ 7,347.28
h. Sheriff Revolving Fee Fund	\$ 28,721.04
i. Treasurer Certification Fee Fund	\$ 413.10
j. County Clerk Lien Fee Fund	\$ 1,199.00
k. County Clerk Preservation Fee Fund	\$ 5,635.55
l. STOP Violence Against Women Fund	\$ 7,658.56
m. Fairgrounds Fund	\$ 2,467.23

FY 14/15

a. General Fund	\$ 11,518.47
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The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.

END OF CONSENT DOCKET.

B. There was no **new business** to come before the Board for discussion.

C. During Commissioner’s discussions about **County Business**, congratulations went to Tammy Belinson, County Clerk and District #2 Commissioner Darry Stacy who will continue in office unopposed as no one filed against them in the 2016 Elections.

Commissioner Haralson announced that for those in Cleveland County needing crisis counseling assistance after last year’s flooding may receive counseling through the Central Oklahoma Community Mental Health Center until July 1, 2016.

D. There were no **comments** made by the **Public**.

- E. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:03 pm. Harold Haralson seconded the motion.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.